

Rewards Tracker Feature

Category: Fundraisers

Published: Nov 26, 2025

Reading Time: 3 min

How do I set up and manage rewards for my Fun Run?

MyFunRun's built-in **Rewards Tracker** makes it easy to keep track of the prizes or incentives students earn as they reach different fundraising levels.

Before you get started

To use the Rewards Tracker, your **MyFunRun Program Manager must first set up your rewards levels**.

Provide your Program Manager with:

- A list of the prizes or incentives you would like to offer
- The fundraising amount required to reach each reward level

Once your rewards have been set up, you can manage them directly from your dashboard.

Access your Rewards Setup

From your dashboard, go to:

[Site Builder](#) → [Features](#) → [Fundraising](#) → [Rewards Setup](#)

Here, you'll see all of the reward levels that have been set up for your Fun Run.

You can review the reward name, fundraising amount, status, and the number of students who are eligible for or have already received each reward.

Add a new reward

If you need to add another reward level, click the **+ New Reward** button.

You can then enter the information for the new reward.

Note: If your rewards system requires a change to the original reward structure, you may want to contact your MyFunRun Program Manager for assistance.

See who is eligible for a reward

For each reward level, you'll see two columns:

Eligible — The number of students who have reached the fundraising amount required for this reward but haven't been assigned the reward yet.

Awarded — The number of students who have already been given this reward.

Click the number in the **# Eligible** column to see the students who qualify for that reward.

Rewards Setup
Manage the rewards of your website.

Take A Tour Deleted Rewards Download

Home > Features > Fundraising > Rewards Setup

Starfield School - Premium
MyFunRun (Premium) | Expires 2 Jan 2027
https://myfunrun.com/demo-website-premium Copy

Administration View Site Share Site Support Requests

Your website settings
Key campaign settings at a glance

Fundraising end/cut-off date Not set	Registration cut-off date Not set	Fun Run date July 9, 2026
Fees (Tickets, Sponsorship & P. Registration) Mixed	Fees (E-Commerce) Donor	Site goal \$10,000.00

Displaying Rewards
To display rewards on your website, go to **Site builder > Pages** and add the "Rewards" block to the page you want.

+ New Reward

Show 10 entries

Search:

Actions	Rewards Level	reward	Value	Status	# Awarded	# Eligible
	1	Reward 1	\$10.00	ENABLE	0	1
	2	Reward 2	\$30.00	ENABLE	0	1

Assign a reward to students

Once you have given a student their prize:

1. Click the number under **# Eligible** for the appropriate reward level.
2. Select the checkbox next to the student's name.
3. Click the **green Assign** button.
4. The student will move from the **# Eligible** column to the **# Awarded** column.

This makes it easy to keep track of which students have received each prize and which students are still waiting for theirs.

Filter Rewards

Assign

Show 100 entries Search:

	participant	Team	Total raised
☒	Sakura Arbol	Green Team	\$50.00

Download your rewards information

You can also download the information displayed on the Rewards Setup page.

Click the green **Download** button at the top-right of the page and choose from the available file formats.

This can be useful if you want to keep a spreadsheet of your rewards, share the information with your school or PTO/PTA team, or use it when preparing and distributing prizes.