Open Registration

Category: Types of Registration
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Reading Time: 2 min

Open Registration

For the Open Registration model, students and/or other potential participants are directed to an online registration form. If you don't know who your participants will be in advance, this option could be a good solution for you.

When completing the registration form, users need to enter an email address, a username, and a password. Registrants are then able to edit their fundraising webpage and modify their settings, such as their goal. However, you'll still need to provide a list of your Grades, Classes, or Teams.

Grade	Class
PK	Mrs. Smith
K	Mr. John
Grade 1	Mrs. Padime
Grade 2	Mr. Urum

You can view/edit the list of participants who have registered in your Dashboard.

For open registration, the participants are shown the status of **Open Registration:**

Incomplete = Someone started the form and **NEVER** submitted it.
Approved = Form submitted, and registration is confirmed.

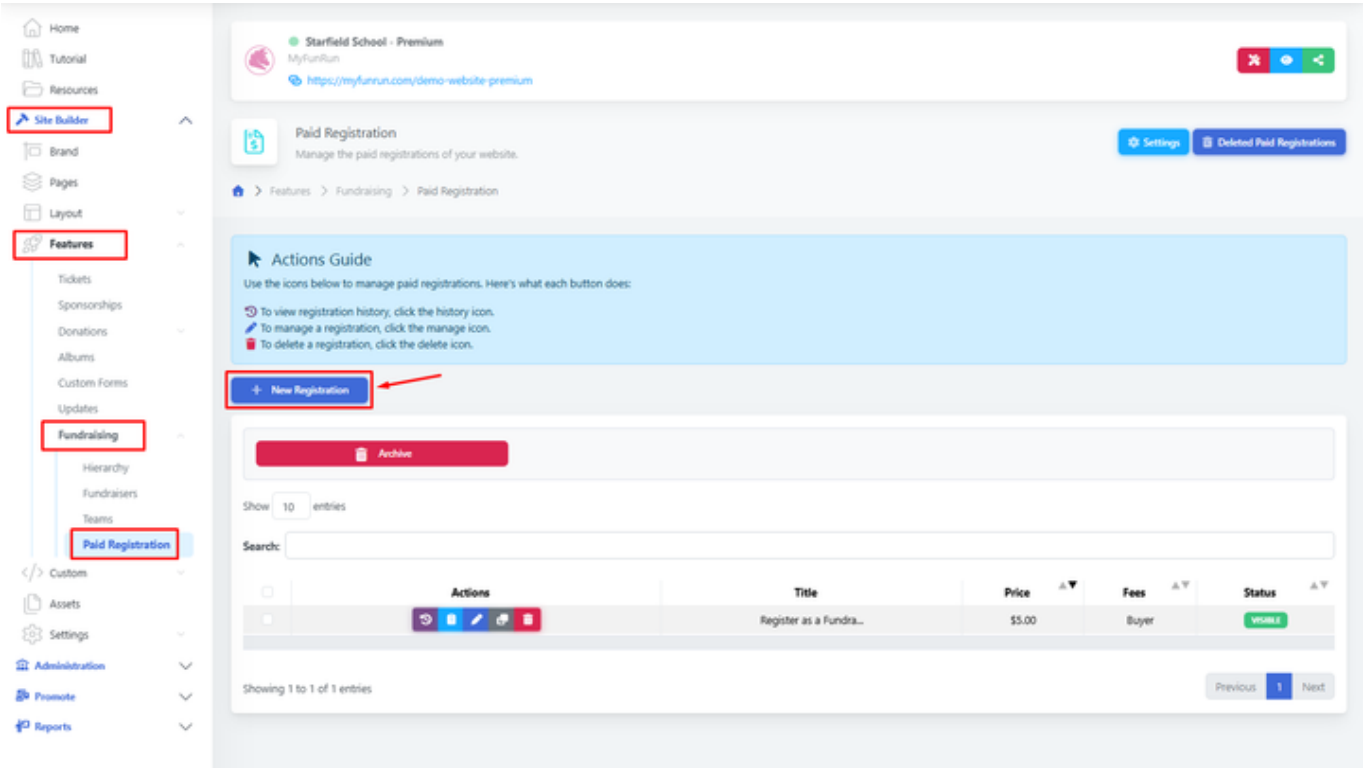
Paid Open Registrations Premium Package Feature

Your MyFunRun representative can assist you in setting up your paid registration options on the website.

To add or edit a paid registration option, go to **Site Builder → Features → Fundraising → Paid**

Registration.

To add a new option, click the **New Registration** button and complete the form.



To view a report of paid registrations that were purchased, go to **Site Builder → Reports → E-Commerce → Paid registrations**.

Unpaid = Someone started the form, submitted it, and didn't pay.
Paid = Form submitted, and registration is confirmed/paid.