

Sponsorships Report

Category: Transactions Report
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Reading Time: 2 min

The **Sponsorship Report** contains a list of all the Sponsorships that have been purchased (online and offline).

By default, this report includes all transactions (online and offline). You can filter the report to view only online transactions or only offline transactions by using the "Type" dropdown. The report can also be filtered by date range.

Visit [Reports](#) → [E-Commerce](#) → [Sponsorships](#).

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Starfield School - Premium

MyFunRun | Expires 10 Jan 2026

<https://myfunrun.com/demo-website-premium>

Sponsorships

View the sponsorships report of your website.

Offline SponsorshipDownload

E-Commerce

Sponsorships

SPONSORSHIP SALES

\$100.00

Online total

\$100.00

Net

2

Sponsorships

\$100.00

Total

FILTER YOUR SPONSORSHIPS

Type

Show all

Ticket

Show all

Archive

Show unarchived sponsorships

Date range

Select a "From" date and a "To" date.

Make use of the calendar picker and then click on Apply.

Show 10 entries

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Search:

Actions	Transaction Number	Name	Company Name	Sponsorship	Type	Gross	Processing Fees	Taxes	Net	Status	Date
<div><div></div><div></div><div></div></div>	100017300	Developer Team	MyEvent	Sponsorship 2#	Offline	\$50.00	\$0.00	\$0.00	\$50.00	Offline	2024-04-10 21:39:35
<div><div></div><div></div><div></div></div>	100017296	Developer Team	MyFunRun	Sponsorship 2#	Offline	\$50.00	\$0.00	\$0.00	\$50.00	Offline	2024-04-10 21:36:05
						\$100.00	\$0.00	\$0.00	\$100.00		

Showing 1 to 2 of 2 entries

Previous1Next

You can also click on any transaction to see more details. If someone made several purchases at once, you'll see all of them together. From here, you can also **archive** a transaction or **download a PDF** with its details.

To view the transaction history, click the **purple history** icon. To view transaction details, click the **blue eye** icon, or archive them in the **red bin** icon.

If you click on the **blue eye icon**, you are able to edit the transaction and change the Sponsorship image, or add one if they don't have one! Update the sponsor company name and URL.

To add an offline sponsorship, [learn more here](#).

You can **download** the transactions in **CSV**, **XLSX**, or **XLS** format, or Archive all of the transactions.

You can review transactions by date range, already archived, or separate them via online or offline options.