Entering Offline Sponsorship Sales

Category: Offline Raising
Published: Oct 19, 2025
Reading Time: 1 min

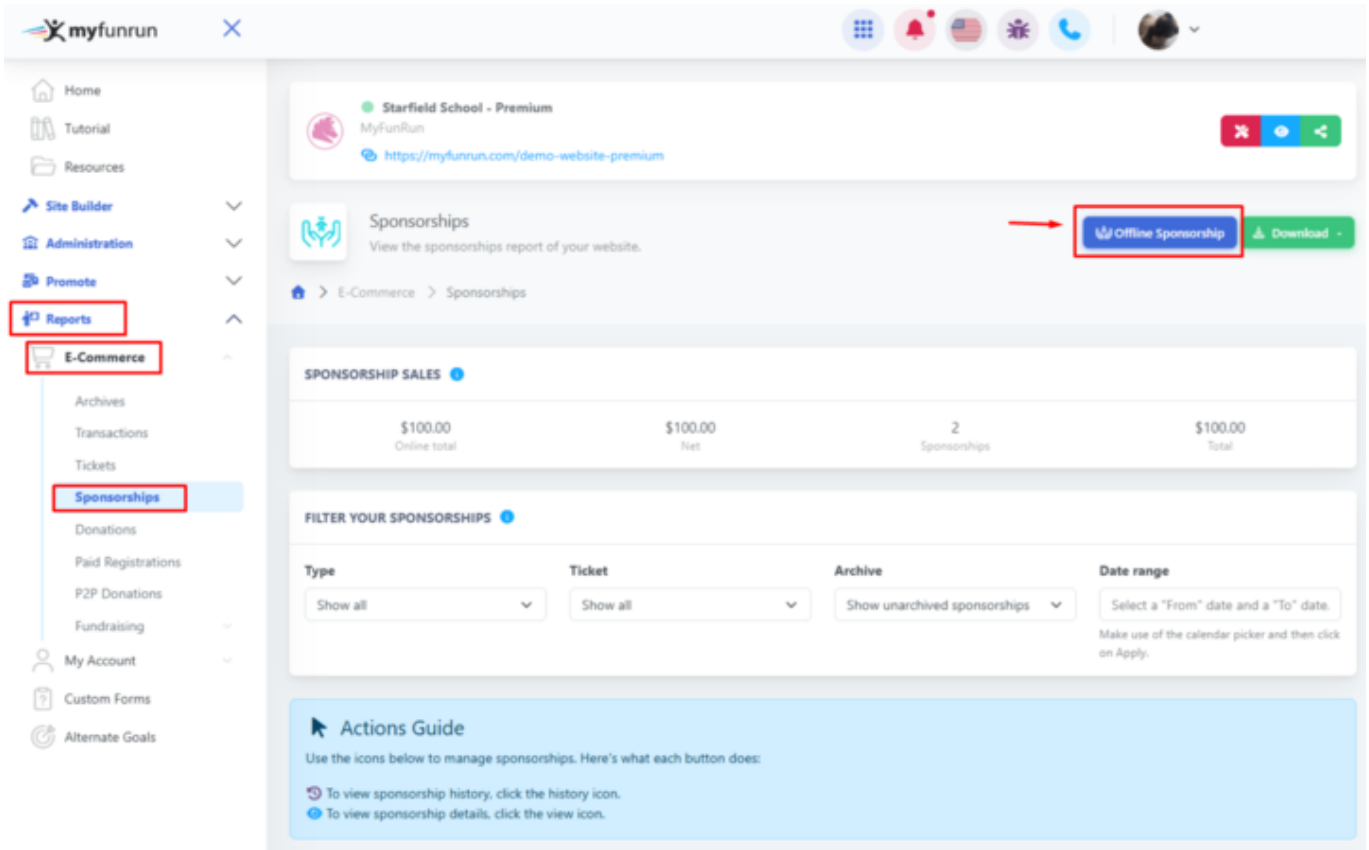
There are no fees on Offline Sponsorships you sell.

Any funds you collect by **check** or **cash** during or after your campaign are all yours; **you keep 100% of Offline Sponsorships**!

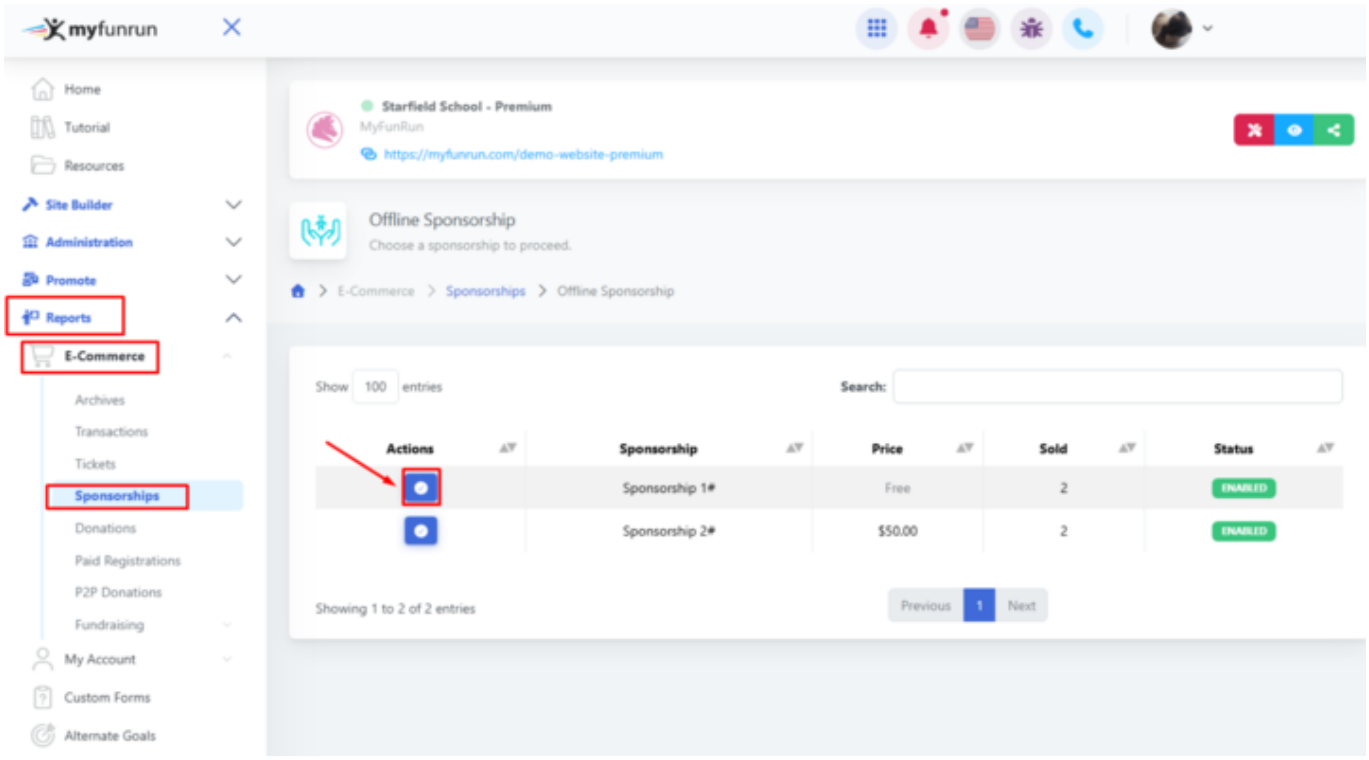
Entering your Offline Sponsorship sales in the Dashboard allows you to track your Offline Sponsorships in reports along with your *Online* Sponsorships.

In addition, your Offline Sponsorship can be counted towards your goal(s), progress indicator(s), and leaderboard(s) on the website.

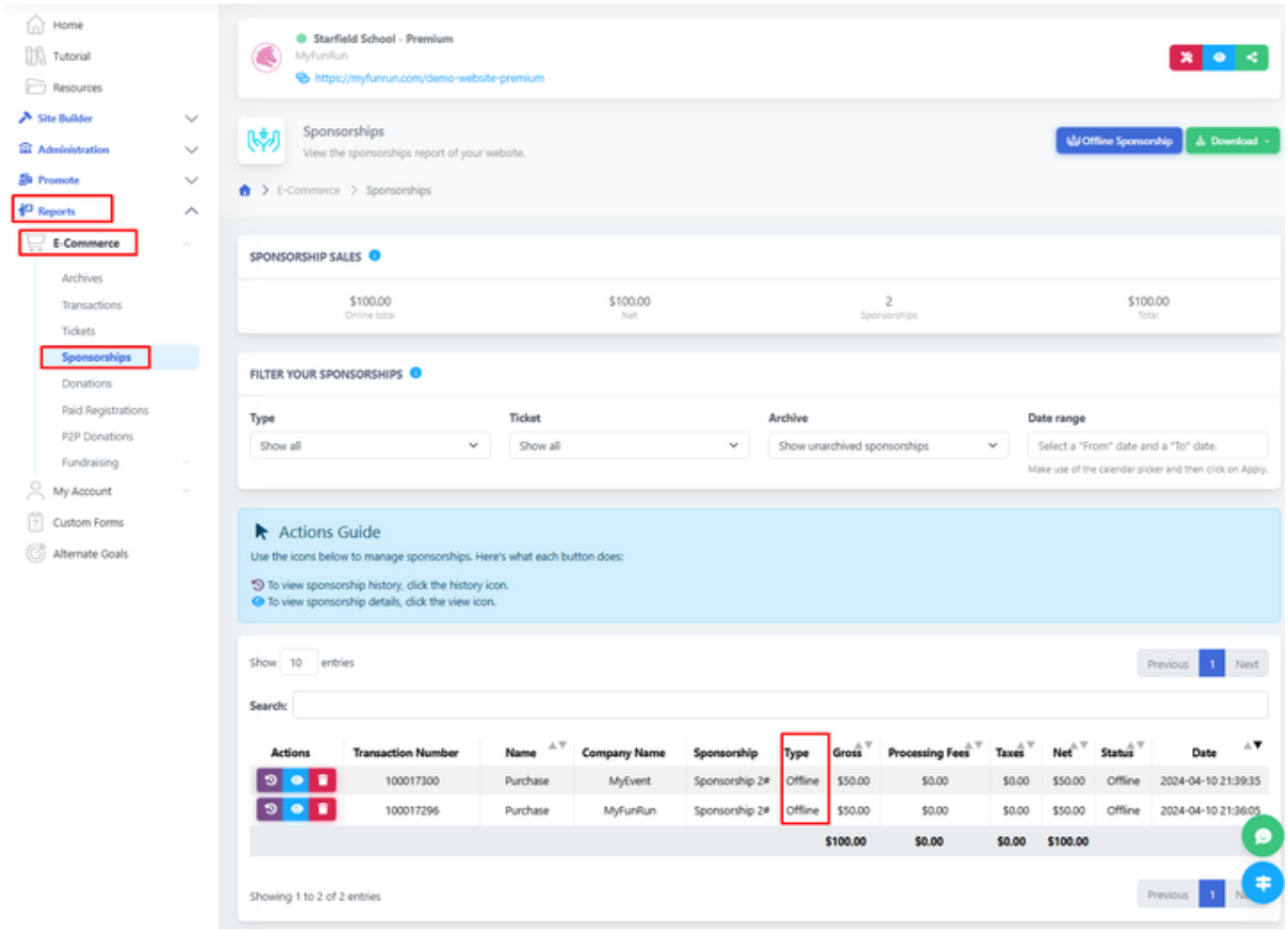
To enter or record an Offline Sponsorship sold, go to **Reports → E-Commerce → Sponsorships**, and click the "Offline Sponsorship" button.



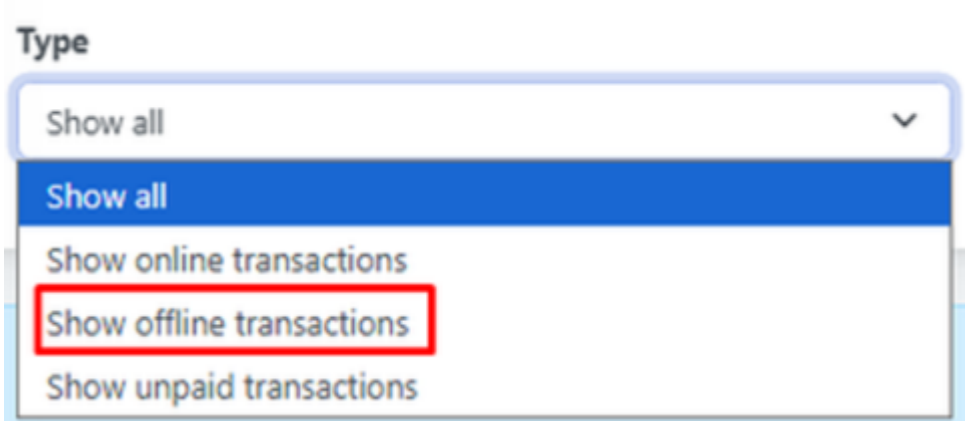
Select the correct option, and complete the form.



To **view** Offline Sponsorships that have been entered in the system, go to **Site Builder → E-Commerce → Sponsorships**.



Under the heading "**Filter Your Sponsorships**", select "**Show offline sponsorships**" from the "**Type**" dropdown field.



Note: This feature is only available on the **Premium** package.